

# Minutes **Newport Public Services Board**

**Date:** 12 December 2017: Civic Centre, Newport

**Time:** 10.00 am

**Present:**

**Statutory Partners:**

**Newport City Council:** Councillor D Wilcox (in the Chair); W Godfrey (Chief Executive); T McKim (Partnership Manager); N Dance (PSB Coordinator) E Wakeham, B Owen

**Aneurin Bevan Health Board:** N Prygodzicz

**South Wales Fire and Rescue Service:** J Scrivens

**Natural Resources Wales:** C Davies

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**Invited Partners:**

**Welsh Government:** A John

**Public Health Wales:** W Beer

**Office of Police & Crime Commissioner:** J Cuthbert, L Webber

**Heddlu Gwent Police:** J Williams, M Williams, I Roberts, J Davies

**Probation Service:** H Nicholls

**Newport Third Sector Partnership:** C Lane

**RSLs:** R Lynbeck

**University of South Wales:** T Griffin

**Apologies:** K Dew (Aneurin Bevan Health Board), N Davies (Probation Service), H Williams (University of South Wales), M Featherstone (GAVO), H Jakeway (South Wales Fire and Rescue Service), S Aitken (Public Health Wales), C Doyle (RSLs), G Handley (Coleg Gwent)

No	Item	Action
1	<p><b>Welcome</b></p> <p>The Chair welcomed Craig Lane of Citizens Advice Bureau who was attending his first meeting on behalf of Newport Third Sector Partnership.</p> <p>The Chair noted that this was Supt Matthew Williams's last meeting and thanked him for his significant contribution to the work of the PSB.</p>	
2	<p><b>Minutes</b></p> <p>The Minutes of the meeting of the Public Services Board held on 21 November, 2017 were confirmed as a true record.</p> <p>Re Minute 3: Scrutiny of the PSB – T McKim reported that a summary note had been circulated to PSB members on their roles and responsibilities with regard to Scrutiny.</p>	
3	<p><b>City Centre</b></p> <p>Alan Edwards, Chair of Newport Now Business Improvement District (BID) and Kevin Ward, BID Manager, attended the meeting to discuss matters relating to the city centre and the letter received at the previous meeting.</p> <p>It was noted that a new City Centre Masterplan was being developed and that partnership working between the PSB and Newport BID was important for ensuring positive perceptions and a safe, well-managed city centre.</p> <p>Actions to address car parking, vacant units, rough sleeping and antisocial behaviour were discussed. The partnership work on this is being co-ordinated through the Safer City Centre group as part of the SIP Safe and Cohesive theme and includes representation from the BID.</p>	B Owen
4	<p><b>Single Integrated Plan – Quarter 2 Performance Report</b></p> <p>The key themes within the Single Integrated Plan are:</p> <ul style="list-style-type: none"> <li>• Economy &amp; Skills</li> <li>• Health &amp; Wellbeing</li> <li>• Safe &amp; Cohesive Communities</li> </ul> <p>A performance dashboard had been compiled for each of the themes for the second quarter and each was circulated to the PSB. The dashboards set out a summary of performance under the headings:</p> <ul style="list-style-type: none"> <li>• Key achievements &amp; successes</li> <li>• Underperformance &amp; risks</li> <li>• Key performance measures</li> <li>• Plans for next quarter</li> </ul> <p>Lead Officers updated the PSB on progress and responded to questions.</p> <p>Regarding the proposals for Newport Transporter Bridge, it was</p>	

	<p>suggested the Council and NRW discuss the potential for water quality improvements in that area of the river, which could support the project.</p> <p>Regarding the city's jobs fairs, It was suggested that PSB members promote their own job opportunities at these events broadening the offer.</p> <p>It was questioned whether the PSB was considering skills development to address financial vulnerability. It was agreed to consider this as formal feedback on the consultation draft of the Well-being Plan.</p> <p>Regarding Health and Well-being, N Prygodzicz reported that capital funding had been agreed for primary care facilities in Newport East. It was noted that consideration of the best location from a partnership perspective could deliver wider benefits.</p> <p><b>Pill Action – Update</b></p> <p>Supt Matt Williams updated the Board on the range of action underway in Pill. A residents' survey showed an increase in public confidence in the action being taken by the Police and partners.</p> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>i) To note the reports.</li> <li>ii) To note the need to consider skills development to address financial vulnerability as feedback on the consultation draft of the Well-being Plan.</li> <li>iii) To develop press releases/ appropriate communications regarding the work of the PSB following each meeting.</li> </ul>	<p>B Owen</p> <p>B Owen</p> <p>E Wakeham/ sub group</p> <p>All</p> <p>Sub group</p> <p>T McKim, N Dance</p>
5	<p><b>City Deal</b></p> <p>W Godfrey presented on the Cardiff Capital Region City Deal.</p> <p>The Board noted the importance of awareness of City Deal developments so that it could support the ambitions of the region going forward.</p>	
6	<p><b>Partnership Evaluation</b></p> <p>The Board reviewed progress against the Partnership Evaluation improvement plan.</p> <p>Members considered that the PSB had improved its effectiveness in the last 12 months.</p> <p>Regarding PSB mergers, members commented that the ability to focus on local needs should be a key consideration.</p> <p>It was noted that the Wales Audit Office was conducting a review of partnership work in Pill. The review would include a survey to gather the views of PSB members.</p>	<p>All</p>

	<p>Reference was made to the opportunity to comment on the Well-being Plans of other PSBs. It was agreed that the consultation response to the Newport Well-being Plan should include reference to synergies and conflicts with the plans of other PSBs.</p> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>i) To note the progress made so far against the improvement plan</li> <li>ii) To include reference to synergies and conflicts with the well-being plans of other PSBs within the consultation response to Newport's draft plan.</li> </ul>	E Wakeham
7	<p><b>Forward Work Programme</b></p> <p>The forward work programme was submitted. Members were requested to advise of any further items.</p>	
8	<p><b>Meeting dates</b></p> <ul style="list-style-type: none"> <li>• 13 March 2018 - Newport City Homes, Nexus House</li> <li>• 1 May 2018 - Coleg Gwent, Newport Campus, Nash</li> <li>• 12 June 2018</li> <li>• 11 September 2018</li> <li>• 11 December 2018</li> </ul>	