

# Minutes **Newport Public Services Board**

**Date:** 13 March 2018: Newport City Homes, Nexus House

**Time:** 10.00 am

**Present:**

**Statutory Partners:**

**Newport City Council:** Councillor D Wilcox (in the Chair), R Cornwall (Head of People and Business Change), T McKim (Partnership Manager), N Dance (PSB Co-ordinator), Councillor M Rahman (for item 4), E Wakeham, B Owen.

**Aneurin Bevan Health Board:** K Dew

**South Wales Fire and Rescue Service:** J Scrivens

**Natural Resources Wales:** C Davies

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**Invited Partners:**

**Welsh Government:** A John

**Public Health Wales:** S Aitken, W Beer

**Heddlu Gwent Police:** J Williams, I Roberts

**Probation Service:** H Nicholls

**RSLs:** C Doyle

**University of South Wales:** T Griffin

**Gwent Association of Voluntary Organisations:** M Featherstone

**Apologies:** W Godfrey (Newport City Council), N Prygodzicz (Aneurin Bevan Health Board), N Davies (Probation Service), H Williams (University of South Wales), H Jakeway (South Wales Fire and Rescue Service), G Handley (Coleg Gwent), J Cuthbert (Police and Crime Commissioner), L Webber (Office of the Police and Crime Commissioner), C Lane (Newport Third Sector Partnership).

No	Item	Action
1	<p><b>Minutes</b></p> <p>The Minutes of the meeting of the Public Services Board held on 12 December, 2017 were confirmed as a true record.</p> <p><b>Matters Arising</b></p> <p>Re Minute 4: Single Integrated Plan, the Chair advised that tweets would be posted during and after the meeting and requested that PSB members re-tweet where possible.</p> <p>Re Minute 6: Partnership Evaluation, the Chair reminded members of the 16<sup>th</sup> March closing date for completion of the online survey regarding partnership work in Pill.</p>	<p>All</p> <p>All</p>
2	<p><b>Local Well-being Plan Consultation Responses</b></p> <p>The Board considered a report proposing changes to the Local Well-being Plan following public consultation. Responses to the consultation had been largely positive.</p> <p>In line with changes proposed in the report, it was agreed to strengthen references to Prevention; Welsh Language; People Focus; Involvement; Culture; and equalities &amp; fairness. The measures would be checked for collectability and there would be further explanation on how the priorities will maximise contribution to the well-being goals and how the priorities, interventions and steps were selected.</p> <p>Noting Welsh Government comments, members considered that the objectives in the plan should be retained to give long term direction. It was noted that further work was required to ensure the plan is communicated and understood by stakeholders and the community. An updated animation and an easy-read version of the plan would aid this.</p> <p>C Doyle reported that businesses had commented on the lack of reference to local procurement and supporting the “Newport £”. Members noted that although this is important, there had been a lack of consensus on the issue at the intervention workshops, individual members’ own policies could support local procurement and interventions in the plan would support economic growth more generally.</p> <p>Regarding feedback on cultural well-being, members considered that the PSB would benefit from cultural representation. It was agreed to invite Newport Live to be a member of the Board to represent the sector. <i>(The Chair, Councillor D Wilcox, declared an interest in this item as a Newport Live Board member)</i></p> <p>Regarding early years development / adverse childhood experiences (ACEs), it was agreed to strengthen this throughout the plan and to use the resources of the university’s Early Years Development and Social Care Team and the ACEs Hub to develop activity in this area. The PSB would also join the First 1,000 Days collaborative.</p> <p>It was agreed to add the following steps:</p> <p>In Newport Offer add “Support the development and consumption of local clean energy (local carbon economy) within PSB organisations</p>	

	<p>and the city”;</p> <p>In Right Skills add “Develop appropriate provision for people from a range of circumstances” to short term steps, continuing work to address disadvantage and barriers to learning.</p> <p>In Strong Resilient Communities add “Development of an asset plan and process that enables joint delivery of services and empowers communities to find their own solutions”.</p> <p>In Sustainable Travel add “use technology to reduce work travel”.</p> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>i) To task the Sub Group to work with PSB members to amend the Plan as agreed.</li> <li>ii) To join the First 1000 Days Collaborative.</li> <li>iii) To invite Newport Live to be a member of the Board</li> </ul>	<p>Well-being Planning Sub-Group</p> <p>N Dance</p>
<p><b>3</b></p>	<p><b>Local Well-being Plan: Delivery and Performance Framework</b></p> <p>The Board considered the proposed Delivery and Performance Framework for the Well-being Plan. It will be the main reference document for the Strategy and Performance Board in monitoring performance.</p> <p>The framework proposed that each of the five interventions is led by a PSB member. This would be a lead/sponsor role.</p> <p>The Board noted that the statutory obligations of the Community Safety Partnership (CSP), which were currently undertaken by the Safe and Cohesive Communities Theme Group, would need to continue following closure of the Single Integrated Plan (SIP).</p> <p>Members commented on the desirability of also retaining the Anti-social Behaviour Group and the Safer City Centre Group which were important for ensuring partner work in these areas.</p> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>i) To approve the Delivery and Performance Framework</li> <li>ii) To nominate PSB leads/sponsors for the five interventions for discussion at the next meeting.</li> <li>iii) Newport City Council and Gwent Police to discuss options for continuing the work of the Community Safety Partnership, the Anti-social Behaviour Group and the Safer City Centre Group</li> </ul>	<p>All</p> <p>I Roberts &amp; T McKim</p>
<p><b>4</b></p>	<p><b>Scrutiny Letter</b></p> <p>The Board considered a letter from the Chair of the City Council’s Performance Scrutiny Committee – Partnerships, Councillor Rahman, regarding the Committee’s scrutiny of SIP Quarter 2 progress reports.</p> <p>The Committee’s conclusion was that there was clear evidence of cross partnership working and that this was very positive for Newport residents.</p> <p>The PSB had responded to the Scrutiny Committee’s question</p>	

	<p>regarding the partnership work in Pill as a model for work elsewhere. The response noted that the Well-being Plan included an intervention to work with communities to identify local needs and assets and develop a place based approach.</p> <p><b>Agreed</b> - To receive the letter.</p> <p><i>(Councillor Majid Rahman, Chair of the Performance Scrutiny – Partnerships, attended for this item.)</i></p>	
5	<p><b>Youth Council Representation</b></p> <p>The Board considered a report reviewing representation by Newport Youth Council (NYC) on the PSB. The purpose of NYC representation is to ensure PSB decision making is effectively informed by the views of young people. It was noted that links into other youth groups are important.</p> <p>Options for involvement at PSB meetings and at the sub-group level were considered. It was proposed that a PSB member be a link person with NYC to aid participation in PSB meetings, champion the views of young people and facilitate the Board's youth engagement.</p> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>i) To note the requirement for and importance of involving young people in decision making.</li> <li>ii) To nominate the Chair, Councillor Debbie Wilcox, to be the NYC link person.</li> <li>iii) The Chair to determine the process for involving NYC in the Board's work.</li> </ul>	<p>Chair; T McKim &amp; Partnership Team</p>
6	<p><b>Single Integrated Plan – Quarter 3 Performance Report</b></p> <p>The key themes within the Single Integrated Plan are:</p> <ul style="list-style-type: none"> <li>• Economy &amp; Skills</li> <li>• Health &amp; Wellbeing</li> <li>• Safe &amp; Cohesive Communities</li> </ul> <p>A performance dashboard had been compiled for each of the themes for the third quarter and each was circulated to the PSB. The dashboards set out a summary of performance under the headings:</p> <ul style="list-style-type: none"> <li>• Key achievements &amp; successes</li> <li>• Underperformance &amp; risks</li> <li>• Key performance measures</li> <li>• Plans for next quarter</li> </ul> <p>Lead Officers updated the PSB on progress and responded to questions.</p> <p><b>Agreed</b> - To note the reports.</p>	

7	<p><b>Support for Public Services Boards 2018-19</b></p> <p>E Wakeham reported that the Cabinet Secretary for Local Government and Public Services had approved regional funding for Public Services Boards for 2018-19.</p> <p>Funding bids for joint work by the PSBs in the Gwent region were being prepared for submission by the March deadline. Newport is the lead PSB for this work.</p> <p><b>Agreed</b> - To note the information and support the proposals.</p>	
8	<p><b>Thriving Places / Happiness Index &amp; Pulse</b></p> <p>E Wakeham gave an update on the Happy Cities / Thriving Places Index. This was a joint project by PSBs in the Gwent region and had been funded by Welsh Government during this financial year.</p> <p><b>Agreed</b> - To note the information.</p>	
9	<p><b>Forward Work Programme</b></p> <p>The forward work programme was submitted. Members were requested to advise of any further items.</p>	All
10	<p><b>Meeting dates</b></p> <ul style="list-style-type: none"> <li>• 1 May 2018 - Coleg Gwent, Newport Campus, Nash</li> <li>• 12 June 2018</li> <li>• 11 September 2018</li> <li>• 11 December 2018</li> </ul>	All