

Newport Local Service Board – Single Integrated Plan Board

**Wednesday 16th December 2015, 2pm
Committee Room 5, Civic Centre**

- 1) Minutes and Matters Arising (25th November 2015)
- 2) Action Log (25th November 2015)
 - a. For info – Wellbeing of Future Generations Act (NCC Briefing Note)
- 3) Partnership Evaluation Action Plan – Progress Update
- 4) Communication Plan – Progress Update
- 5) Scrutiny
- 6) Syrian Vulnerable Persons Relocation Scheme
- 7) Communications
- 8) Any Other Business

Next Meeting:

Wednesday 27th January 2016, 2pm @ Committee Room 5, Civic Centre

Terms of Reference (ToR):

The current SIP Board ToR can be accessed via the following link: [One Newport SIP Board ToR \(pdf\)](#)

Minutes

Newport Local Service Board (LSB) Single Integrated Plan (SIP) Board

Date: Wednesday 25th November 2015
Venue: Committee Room 5, Civic Centre
Time: 2pm

Present: Will Godfrey (Chief Executive, Newport City Council); Mike Nicholson (Strategic Director – People, Newport City Council); Will Beer (Locum Consultant in Public Health, Public Health Wales); Bronwen John (Head of Partnership & Networks, Aneurin Bevan University Health Board); Beverly Owen (Head of Regeneration, Investment & Housing, Newport City Council); and Debra Wood-Lawson (Head of People & Business Change, Newport City Council).

Also in Attendance: Rhys Cornwall (Partnership Manager, Newport City Council); Frances Sharp (Newport City Council); and Wayne Tucker (Administrative Assistant, Newport City Council).

Apologies: Sheila Davies (Strategic Director – Place, Newport City Council); and Superintendent Joanne Bull (Gwent Police).

No	Item	Action / Decision
1.	<p>Welcome and Introductions</p> <p>Will Godfrey welcomed everyone to the meeting.</p>	
2.	<p>Minutes of the Previous Meeting (23rd Sept 2015) & Matters Arising</p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> Rhys Cornwall noted that the Participation Promise and updated Engagement Strategy (includes action plan) were circulated to the group for information. 	
3.	<p>Performance Reporting – Qrt 2 (Apr-Sept 2015/16)</p> <p><u>Economy & Skills Theme</u> Beverly Owen gave an overview of the latest dashboard, with the following points raised:</p> <ul style="list-style-type: none"> The measures on the dashboard are very NCC centric and need to show and highlight measures that demonstrate how the partnership works together. There is no real change to the update for quarter 2 compared to quarter 1. <p>It was agreed Discuss the Economy & Skills Theme further to improve reporting for quarter 3.</p>	Beverly Owen & Rhys Cornwall

No	Item	Action / Decision
	<p><u>Health & Wellbeing Theme</u> Will Beer gave an overview of the latest dashboard, with the following points raised:</p> <ul style="list-style-type: none"> • Highlighted and explained the reasons for the measures outlined for Healthy Schools and Stop Smoking Wales. • The reason for those actions not meeting target were explained, which was due to a vacant post. These actions will now be able to be moved forward given that the Health & Wellbeing Project Officer has been appointed. <p><u>Safe & Cohesive Communities Theme</u> Rhys Cornwall was able to give a brief update on the latest dashboard in Supt Bull's absence, with the following points raised:</p> <ul style="list-style-type: none"> • The PREVENT figures were highlighted and explained. • It was enquired whether figures could be provided alongside percentage changes. • The increase in rates were questioned again and the reasons why. • The potential risk of increased tensions in Victoria and Maindee as well as Pill due to recent events was noted, which we need to keep an eye on. 	
4.	<p>Communications</p> <p>The board discussed what good news stories they could highlight, which could be communicated to the partnership. It was suggested that information on the impact of Friars Walk could be promoted.</p> <p>It was agreed Look into what information on the impact of Friars Walk could be communicated to the partnership.</p>	Beverly Owen
5.	<p>Childhood Obesity Strategy</p> <p>Will Beer gave a presentation on the Childhood Obesity Strategy prior to going to the Local Service Board in December.</p> <p>A meeting has already taken place with Sheila Davies regarding a whole system approach, with it requested that an audit is carried out on what's already being done and whether there is more we can do.</p> <p>The list of recommendations was also highlighted, including where local accountability lies for partners. Given this, it was discussed how this strategy is pitched to the LSB i.e. whether it's just for information, with regular updates or whether the LSB is expected to make a decision.</p> <p>It was agreed Discuss with Cllr Ray Truman (LSB Chair) how he would like the Childhood Obesity Strategy to be presented at the LSB.</p> <p>Circulate the Childhood Obesity Strategy presentation for information.</p>	<p>Rhys Cornwall</p> <p>Wayne Tucker</p>

No	Item	Action / Decision
6.	<p>Neighbourhood Care Networks</p> <p>Bronwen John gave a presentation on the Neighbourhood Care Networks (NCN), which included the background, how they were developed (including actions plans) and the next steps i.e. links to the SIP Priorities.</p> <p>In Newport they are in the process of setting up an NCN Management Team and there being just 1 rather than having 3 separate teams. The first meeting has been set and the initial topic discussions will be immunisation and communication.</p> <p>Will Godfrey asked whether the impact of the NCN was being captured e.g. what it was like before the NCN and since its introduction what affect it has had. Examples of good practice would help illustrate this affect e.g. cancer pathway.</p> <p>This information could be included in the upcoming Cabinet Report showing a very simple and clear benefit of introducing the network.</p> <p>It was agreed Circulate the NCN presentation for information.</p> <p>Discuss the content for the Cabinet Report on Neighbourhood Care Networks.</p>	<p>Wayne Tucker</p> <p>Mike Nicholson & Bronwen John</p>
7.	<p>Wellbeing of Future Generations Act 2015</p> <p>Rhys Cornwall explained that the Act is now law with the requirement to have a Public Services Board (PSB) in place on the 1st April 2016. The local authority has given a response to the consultation on the draft guidance. While work continues with other public bodies across Gwent around the assessment of local wellbeing.</p> <p>It was stated that this Act is extremely important and is a huge piece of work for all public bodies in Wales.</p> <p>It was agreed Circulate the briefing note out to the group for information.</p>	<p>Wayne Tucker</p>
8.	<p>Any Other Business</p> <p>No other business was discussed.</p>	
9.	<p>Next Meeting</p> <p>Wednesday 16th December 2015, 2pm @ Committee Room 5, Civic Centre</p>	