

## **Newport Local Service Board – Single Integrated Plan Board**

**Wednesday 24<sup>th</sup> June 2015, 3pm  
Committee Room 5, Civic Centre**

- 1) Minutes and Matters Arising (27<sup>th</sup> May 2015)
- 2) Action Log (27<sup>th</sup> May 2015)
- 3) Supporting People with Enduring Alcohol Problems (Supt Warrender / Nigel Stannard)
- 4) Partnership Evaluation (Emma Wakeham)
- 5) Any Other Business

**Next Meeting:**

**Wednesday 29<sup>th</sup> July 2015, 2pm @ Committee Room 5, Civic Centre**

# Minutes

## Newport Local Service Board (LSB) Single Integrated Plan (SIP) Board

**Date:** Wednesday 27<sup>th</sup> May 2015  
**Venue:** Committee Room 5, Civic Centre  
**Time:** 11am

**Present:** Will Godfrey (Chief Executive, Newport City Council); Sheila Davies (Strategic Director – Place, Newport City Council); Mike Nicholson (Strategic Director – People, Newport City Council); Dr Sarah Aitken (Consultant for Newport, Public Health Wales); Bronwen John (Head of Partnership & Networks, Aneurin Bevan University Health Board); and Debra Wood-Lawson (Head of People & Business Change, Newport City Council).

**Also in Attendance:** Emma Wakeham (Partnership & Policy Officer, Newport City Council); Caroline James (Partnership & Policy Officer, Newport City Council); Ken Dicks (Team Around the Cluster Support Officer, Newport City Council); Pauline Marson (Team Around the Cluster, Newport City Council); and Wayne Tucker (Administrative Assistant, Newport City Council).

**Apologies:** Superintendent Glyn Fernquest (Gwent Police); Rhys Cornwall (Partnership Manager, Newport City Council); Michelle Vine (One Newport Information Officer, Newport City Council); and Huw Williams (Partnership & Policy Officer, Newport City Council).

No	Item	Action / Decision
1.	<p><b>Welcome and Introductions</b></p> <p>Will Godfrey welcomed everyone to the meeting.</p>	
2.	<p><b>Minutes of the Previous Meeting (29<sup>th</sup> April 2015) &amp; Matters Arising</b></p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> <li>• The Board discussed about the Annual Report that was presented to the LSB. It was stated that there wasn't a great deal of discussion or challenge to the report, with it suggested whether there are ways of improving this in the future.</li> <li>• The information that was circulated on recycling was discussed. It was stated that the findings do correlate to other factors such as health, education, and crime.</li> <li>• The following questions were asked: <ul style="list-style-type: none"> <li>– What are we doing with the information?</li> <li>– Are we using the information and how are we targeting households who aren't recycling?</li> <li>– What activity is taking place?</li> </ul> </li> <li>• It was suggested that Shaun Powell and someone from Streetscene could attend the SIP Board to present / explain the information and update on what they are doing.</li> </ul>	

No	Item	Action / Decision
	<p><b>It was agreed</b> Attend a future SIP Board to explain the recycling data and what work has been taking place.</p>	Shaun Powell / Streetscene
3.	<p><b>Team around the Cluster (TATC)</b></p> <p>Ken Dicks gave a presentation on TATC explaining structures pre-Sept 2015 and post-Sept 2015, with the later having a more joined up / coordinated approach. Under this process 1 lead professional will be responsible for the person / family and will work with all agencies.</p> <p>The benefits of this way of working were explained and how progress will be measured alongside longer term population indicators. In addition, Mike Nicholson passed on some feedback received from the Head teachers at Llanwern High &amp; Newport High School.</p> <p>In response to the presentation the following points were raised:</p> <ul style="list-style-type: none"> <li>• Be specific on the target group and that it's not concerned with the whole population. An additional slide on this may be useful.</li> <li>• How does child 'x' get involved / referred?</li> <li>• How is the lead practitioner selected? It was stated that this would be who was best placed to take this lead role.</li> <li>• The Preventions Panel and TATC Panel were explained and the differences between the two, with the later replacing the former in the future. This is currently in transition.</li> <li>• Are partners committed to attending 8 Cluster Panels?</li> <li>• What are the current caseloads for those clusters already in existence (both children and families)?</li> <li>• It was asked why it has taken so long to implement compared to other areas in England?</li> </ul> <p>Will Godfrey thanked everyone for their hard work and that with those additional amendments the project is much clearer.</p> <p><b>It was agreed</b> Add more information to the presentation e.g. the target client group, etc.  Present the 'Team around the Cluster' to CMT.</p>	Ken Dicks  Nike Nicholson
4.	<p><b>LSB Update</b></p> <p>It was discussed whether there is a need to hold a SIP Board meeting directly following the LSB, unless there is a specific need to.</p>	
5.	<p><b>Any Other Business</b></p> <p>No other business discussed.</p>	
6.	<p><b>Next Meeting</b></p> <p>Wednesday 29<sup>th</sup> July 2015, 2pm @ Committee Room 5, Civic Centre</p>	