

Newport Local Service Board – Single Integrated Plan Board

**Wednesday 25th November 2015, 2pm
Committee Room 5, Civic Centre**

- 1) Minutes and Matters Arising (23rd Sept 2015)
- 2) Action Log (23rd Sept 2015)
- 3) Performance Reporting – Qrt 2 (Apr – Sept 2015/16)
 - a. Economy & Skills (Sheila Davies)
 - b. Health & Wellbeing (Will Beer)
 - c. Safe & Cohesive Communities (Supt Fernquest)
- 4) Communications
- 5) Childhood Obesity Strategy (Will Beer)
- 6) Neighbourhood Care Networks (Bronwen John)
- 7) Wellbeing of Future Generations Act 2015 (Rhys Cornwall)
- 8) Any Other Business

Next Meeting:

Wednesday 16th December 2015, 2pm @ Committee Room 5, Civic Centre

Minutes

Newport Local Service Board (LSB) Single Integrated Plan (SIP) Board

Date: Wednesday 23rd September 2015
Venue: Committee Room 5, Civic Centre
Time: 2pm

Present: Will Godfrey (Chief Executive, Newport City Council); Sheila Davies (Strategic Director – Place, Newport City Council); Dr Sarah Aitken (Consultant in Public Health, Public Health Wales); Bronwen John (Head of Partnership & Networks, Aneurin Bevan University Health Board); Superintendent Glyn Fernquest (Gwent Police)

Also in Attendance: Rhys Cornwall (Partnership Manager, Newport City Council)

Apologies: Mike Nicholson (Strategic Director – People, Newport City Council); Debra Wood-Lawson (Head of People & Business Change, Newport City Council).

No	Item	Action / Decision
1.	<p>Welcome and Introductions</p> <p>Will Godfrey welcomed everyone to the meeting.</p>	
2.	<p>Minutes of the Previous Meeting (26th August 2015) & Matters Arising</p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> • Recycling covered under agenda item • GVA Figures and source have been provided by Huw Williams. <p>Centre for Cities lists Newport marginally behind Cardiff (£200) and mid table for UK cities. Note that this is GVA per worker not per head so gives a higher figure.</p> <p>http://www.centreforcities.org/data-tool/#graph=map&city=show-all&indicator=gva-per-worker\single\2013</p> <p>This is GVA per head and has “Newport and Monmouthshire” as the second highest sub-region in Wales after Cardiff and the Vale. This is per head and so gives a lower figure.</p> <p>https://statswales.wales.gov.uk/Catalogue/Business-Economy-and-Labour-Market/Regional-Accounts/Gross-Value-Added-GDP/gva-by-measure-welsheconomicregion-year</p> <ul style="list-style-type: none"> • Updated vulnerable groups paper was circulated <p><u>Safe and Cohesive Communities</u></p> <p>GF raised the issue of parking in the city centre. Since the decision to</p>	

No	Item	Action / Decision
	<p>cease operation of the bollards there has been an increase in parking in the city centre. Gwent Police have issued 550 parking tickets in the past 2 and a half months and this is not sustainable. GF felt that there now needed to be an assessment of safety as a result of illegal parking. SD updated the group about the Car Parking Strategy. A recent study suggests that Newport has enough car parking spaces and that the cost of these is cheap when compared to other cities. The strategy was co-ordinate travel and parking and may include pedestrianizing part of the city centre.</p> <p><u>Health and Wellbeing</u></p> <p>BJ raised the issue about information systems and working across services. We need to identify if there are any on-going issues.</p> <p>SA raised Active Travel. We need to agree an approach at SIP Board and then take this out to partners. Up to date information systems will be needed across the partnership. We will also need a partnership approach to supporting Dementia Friendly Communities.</p> <p>It was agreed</p> <p>Ascertain whether information on support for dementia friendly communities can be included within 'my nearest' facility.</p>	RC
3.	<p>Recycling in Newport</p> <p>Due to changes in staffing and a re-structure of services it was not possible to present a report on recycling at this meeting</p> <p>It was agreed</p> <p>To report on recycling in Newport at a future meeting</p>	Sheila Davies
4.	<p>Partnership Evaluation Action Plan</p> <p>SIP Board reviewed progress against the Evaluation Action Plan</p> <p>a. Terms of Reference</p> <p>Updated Terms of Reference were accepted by the Board</p> <p>b. Theme Capacity (Theme Leads)</p> <p>Following the Partnership Evaluation, all leads have now assessed capacity within their themes and have reported that they have adequate capacity at present. WG stated that the onus was therefore on Leads to ensure capacity and bring any issues about capacity to the SIP Board.</p> <p>c. Community Engagement Group Action Plan</p> <p>RC updated the Board on progress against this. The Community Insight Engagement Group is currently working on the engagement plan and this will be presented for discussion at the next Board, following a discussion at the PSB Development Group on 21st October 2015.</p>	

No	Item	Action / Decision
	<p>Organising an event in December to:</p> <ol style="list-style-type: none"> 1. Assess current progress 2. Develop plans for next year 3. Disseminate best practice and emerging issues / themes 4. Partner networking <p>d. Participation Promise</p> <p>Once the engagement strategy and action plan are finalised the LSB will be asked to formally sign up to the Participation Promise.</p> <p>It was agreed Provide an update on the engagement action plan at the next meeting</p> <p>Provide a copy of the Participation Promise to Board Members</p>	<p>RC</p> <p>RC</p>
5.	<p>Communications Plan RC presented the Communications plan to the Board</p> <p>It was agreed To agree the Communications Plan To have communications as a standing agenda item on at all future Board meetings.</p>	<p>ALL WG</p>
6.	<p>Any Other Business</p> <p>WG commented that Neighbourhood Care Networks (NCN) have not been discussed at the SIP Board and that we needed to have the discussion here before progressing through the formal Council process.</p> <p>It was agreed NCN should be an agenda item at the next meeting</p>	<p>BJ</p>
7.	<p>Next Meeting Wednesday 25th November 2015, 2pm @ Committee Room 5, Civic Centre</p>	