

## **Newport Local Service Board – Single Integrated Plan Board**

**Wednesday 26<sup>th</sup> August 2015, 2pm  
Committee Room 5, Civic Centre**

- 1) Minutes and Matters Arising (24<sup>th</sup> June 2015)
- 2) Action Log (24<sup>th</sup> June 2015)
- 3) Performance Reporting – Qrt 1 (Apr – Jun 2015/16)
  - a. Economy & Skills (Sheila Davies)
  - b. Health & Wellbeing (Dr Sarah Aitken)
  - c. Safe & Cohesive Communities (Supt Fernquest)
  - d. Tackling Poverty (Debra Wood Lawson)
  - e. Vulnerable Groups (Mike Nicholson)
- 4) Scrutiny Reporting
- 5) Any Other Business

**Next Meeting:**

**Wednesday 23<sup>rd</sup> September 2015, 2pm @ Committee Room 5, Civic Centre**

# Minutes

## Newport Local Service Board (LSB) Single Integrated Plan (SIP) Board

**Date:** Wednesday 24<sup>th</sup> June 2015  
**Venue:** Committee Room 5, Civic Centre  
**Time:** 3pm

**Present:** Will Godfrey (Chief Executive, Newport City Council); Sheila Davies (Strategic Director – Place, Newport City Council); Dr Sarah Aitken (Consultant for Newport, Public Health Wales); Bronwen John (Head of Partnership & Networks, Aneurin Bevan University Health Board); Chief Inspector Matthew Williams (Gwent Police); and Debra Wood-Lawson (Head of People & Business Change, Newport City Council).

**Also in Attendance:** Rhys Cornwall (Partnership Manager, Newport City Council); Nigel Stannard (Supporting People Manager, Newport City Council); and Wayne Tucker (Administrative Assistant, Newport City Council).

**Apologies:** Superintendent Glyn Fernquest (Gwent Police); Emma Wakeham (Partnership & Policy Officer, Newport City Council); Caroline James (Partnership & Policy Officer, Newport City Council); Michelle Vine (One Newport Information Officer, Newport City Council); and Huw Williams (Partnership & Policy Officer, Newport City Council).

No	Item	Action / Decision
1.	<p><b>Welcome and Introductions</b></p> <p>Will Godfrey welcomed everyone to the meeting.</p>	
2.	<p><b>Minutes of the Previous Meeting (27<sup>th</sup> May 2015) &amp; Matters Arising</b></p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> <li>Rhys Cornwall stated that he would follow up with Streetscene about inviting someone to the SIP Board to discuss the work taking place around recycling.</li> <li>Team around the Cluster was being presented to Cabinet a week on Monday.</li> </ul> <p><b>It was agreed</b> Invite Streetscene to attend the SIP Board to discuss the work taking place around recycling.</p>	Rhys Cornwall
3.	<p><b>Supporting People with Enduring Alcohol Problems</b></p> <p>Nigel Stannard provided an update on the project, with it reported that Supt Warrender had made contact with the PCC's Office regarding potential funding for 2016-17. Rhys Cornwall is meeting with Neil Taylor to discuss this further on the 2<sup>nd</sup> July.</p>	

No	Item	Action / Decision
	<p>Nigel Stannard has also had conversations with Julia Osmond regarding the Area Planning Board (APB) and whether or not they would be able to support the project.</p> <p>Supporting People have £50,000 this year to spend on the project; with it stated that if they were unable to find additional funding that they could pilot a floating support scheme rather than accommodation as originally planned. The outcome of the meeting with the PCC's Office would be provided in due course.</p> <p><b>It was agreed</b> Update the Board on the outcome of the meeting with the PCC's Office.</p>	Rhys Cornwall
4.	<p><b>Partnership Evaluation</b></p> <p>Rhys Cornwall explained about the Partnership Evaluation Report that was circulated including the process and background.</p> <p>It was reported that the results for Questionnaire 1 in 2015 were reasonably similar to those found during 2013.</p> <p>For Questionnaire 2 though a number of the results have gotten worse, which was discussed further. The feedback received does seem to indicate that the further partners were away from the process the less engaged they felt.</p> <p>In response to the feedback received an action plan has been developed, which was looked at in more detail:</p> <ul style="list-style-type: none"> <li>• Communication / Engagement: The SIP Board discussed how they could improve communication so that those working on the delivery plans feel that their time and effort has an impact. It was suggested that something could be arranged in early September to bring everyone together (both the strategic leads and those at the theme / working group level).</li> <li>• Capacity: The Strategic Leads need to access capacity / resource within their Theme and report this back to the SIP Board to discuss further.</li> </ul> <p><b>It was agreed</b> Add the additional points to the evaluation action plan.</p> <p>Book a date for the SIP Communication / Engagement Event in September.</p> <p>Report back to the SIP Board on Theme Capacity.</p>	<p>Emma Wakeham</p> <p>Wayne Tucker</p> <p>Theme Leads</p>
5.	<p><b>Any Other Business</b></p> <p>Debra Wood-Lawson updated the Board on the Public Services Board (PSB) Development Group that met for the first time this morning.</p>	

No	Item	Action / Decision
	<p>A number of partners met to discuss the recent Act, with it noted that in the future the Welsh Government would be invited along to that group. It was agreed that rather than set up a separate task and finish group that they would all get back together for a workshop in July/August.</p> <p>In addition, for information the recent presentation given at the LSB Coordinators meeting would be circulated to the Board.</p> <p><b>It was agreed</b> Circulate the presentation given at the LSB Coordinators meeting on Public Service Boards.</p>	<p>Rhys Cornwall / Caroline James</p>
6.	<p><b>Next Meeting</b> Wednesday 26<sup>th</sup> August 2015, 2pm @ Committee Room 5, Civic Centre</p>	