

Newport Local Service Board – Single Integrated Plan Board

**Wednesday 29th April 2015, 3pm
Committee Room 5, Civic Centre**

- 1) Minutes and Matters Arising (25th February 2015)
- 2) Action Log (25th February 2015)
- 3) Enduring Alcohol Project (Supt Warrender / Nigel Stannard)
- 4) Draft Annual Report 2014-15
- 5) Performance Management Framework 2015-16
- 6) Team around the Cluster – Discussion and Way Forward
- 7) Any Other Business

Next Meeting:

Wednesday 27th May 2015, 11am @ Committee Room 5, Civic Centre

Minutes

Newport Local Service Board (LSB) Single Integrated Plan (SIP) Board

Date: Wednesday 25th February 2015
Venue: Committee Room 5, Civic Centre
Time: 2pm

Present: Will Godfrey (Chief Executive, Newport City Council); Superintendent Glyn Fernquest (Gwent Police); Dr Sarah Aitken (Consultant for Newport, Public Health Wales); and Bronwen John (Head of Partnership & Networks, Aneurin Bevan Health Board).

Also in Attendance: Debra Wood-Lawson (Head of People & Business Change, Newport City Council); Rhys Cornwall (Partnership Manager, Newport City Council); Emma Wakeham (Strategy Officer, Newport City Council); Michelle Vine (One Newport Information Officer, Newport City Council); Llio Elgar (Corporate Policy & Diversity Officer, Newport City Council); Ken Dicks (Team Around the Cluster Support Officer, Newport City Council); Pauline Marson (Assistant Head of Inclusion, Newport City Council); and Wayne Tucker (Administrative Assistant, Newport City Council).

Apologies: Sheila Davies (Strategic Director – Place, Newport City Council); and Mike Nicholson (Strategic Director – People, Newport City Council).

| No | Item | Action / Decision |
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| 1. | <p>Welcome and Introductions</p> <p>Will Godfrey welcomed everyone to the meeting.</p> | |
| 2. | <p>Minutes of the Previous Meeting (28th January 2015) & Matters Arising</p> <p>The minutes were agreed as an accurate record with the following matters arising discussed:</p> <ul style="list-style-type: none"> • Rhys Cornwall noted that information on recycling will be circulated with the minutes. • Further discussion took place on what we are doing based on data / need. This is stated to be important and improves services for the population and their outcomes. • Will Godfrey’s meeting with Secondary Heads still need to be arranged. <p>It was agreed</p> <p>Send out the information on recycling with the minutes.</p> <p>Arrange for Will Godfrey to attend a future Secondary Heads meeting.</p> | <p>Wayne Tucker</p> <p>Mike Nicholson</p> |
| 3. | <p>Performance Reporting & Peer Review Presentation</p> <p>Rhys Cornwall gave a presentation on Tackling Poverty, with the following points raised:</p> <ul style="list-style-type: none"> • Highlighted the WIMD graph in Newport. | |

| No | Item | Action / Decision |
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| | <ul style="list-style-type: none"> • Explained why Tackling Poverty was a key priority. • The strategic context was mentioned. • Some of the indicators were explained. • The approach was stated to be ‘Preventing poverty’; ‘Helping people out of poverty’; and ‘Action to mitigate the impact of poverty’. • Some of the priorities included food poverty, families, helping people gain and remain in employment, in work poverty, welfare reform, and infrastructure and sustainability. <p>It was discussed whether a more specific narrow focus down to 1-2 priorities should be agreed upon.</p> | |
| 4. | <p>Team around the Cluster – Discussion around Key Performance Indicators</p> <p>Pauline Marson and Ken Dicks explained about the Team around the Cluster, with the following points raised:</p> <ul style="list-style-type: none"> • Initially this was only with a couple of clusters (Newport High and Llanwern), with a third shortly. This will be across all school clusters in due course. • There have been some initial positive outcomes from this work. • Discussion took place around what success means? Would people know what Team around the Cluster is? What are we are trying to do and don’t lose sight of what we are trying to do in the first place? • Noted links to Neighbourhood Care Network areas. • Key to ‘mitigate impact of poverty on those cohorts e.g. children and young people’. <p>It was stated that further discussion is still needed and will be carried out next time to get a clear understanding of what we are trying to do, what is in our control and what measures are to be used.</p> <p>It was agreed Add Team around the Cluster to the next agenda.</p> | Wayne Tucker |
| 5. | <p>Domestic Homicide Review</p> <p>Supt Fernquest updated the group on the upcoming Domestic Homicide Reviews (DHR).</p> <p>It was reported that once we are informed of the need to complete a DHR we have 1 month to appoint a chair and then in total we have 4 months to complete the Review. An action plan will also need to be set up based around the findings.</p> <p>The LSB next week will be given more information on the Domestic Homicide Review(s).</p> | |

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| 6. | <p>One Newport Partnership Evaluation</p> <p>Emma Wakeham explained the partnership evaluation paper and the potential options and timescales. It was agreed that Option 1 would be followed, which means that the same survey will be circulated on the 2nd March for completion by the 23rd March.</p> <p>The findings will be presented to the SIP Board in April followed by the LSB in May.</p> | |
| 7. | <p>Any Other Business</p> <p>Rhys Cornwall highlighted that the 3 SIP Engagement Events were taking place next month, with a brief explanation given.</p> | |
| 8. | <p>Next Meeting</p> <p>Tuesday 24th March 2015, 10am @ Committee Room 3, Civic Centre</p> | |